



ELMSFORD UNION FREE SCHOOL DISTRICT District-wide Safety Plan

2021-2022

The Elmsford Union Free School District supports Project SAVE legislation and has completed the planning process. The Superintendent of Schools encourages and advocates on-going district-wide cooperation and support of Project SAVE through periodic additions and updates.

Adopted by the Board of Education: August 4, 2021

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INTRODUCTION

Emergencies in schools are paramount issues that must be addressed in an expeditious and effective manner. School districts stand at risk from a wide variety of acts of violence, natural, and man-made disasters. To address these threats, the State of New York enacted the Safe Schools Against Violence in Education (SAVE) Act. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in schools. Districts are required to develop a District-wide Safety Plan designed to prevent and minimize the effects of serious incidents and emergencies and to facilitate coordination between District and local and county resources. The District-wide Safety Plan is responsive to the needs of all schools within the District and is consistent with the more detailed emergency plans required at the building level.

The Elmsford Union Free School District, in coordination with Southern Westchester BOCES supports the SAVE legislation and intends to facilitate the planning process. The Superintendent of Schools encourages and advocates on-going District-wide cooperation and support of Project SAVE.

SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

PURPOSE

The Elmsford Union Free School District's District-wide School Safety Plan has been developed pursuant to Commissioner's Regulation 155.17. At the direction of The Elmsford Union Free School District's Board of Education, the Superintendent of Schools appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

IDENTIFICATION OF THE TEAMS

The Elmsford Union Free School District created a District-wide Safety Team consisting of, but not limited to, representatives of the School Board, students, teachers, administrators, parent organizations, school safety personnel and other school personnel.

The members of the DW Safety Team and their affiliations are as follows:

Superintendent	Marc P. Baiocco, Ed.D.
High School Administrator	Joseph Engelhardt
Elementary School Administrator	Andrea C. Hamilton, Ed.D.
Primary School Administrator	Jeffrey Olender
Teacher Representative	Kevin Budzynski
Support Staff Representative	Lynn Jacoby
Police Representative (Elmsford)	Stephen Foster/Thomas Proscia
Parent Representative	Debra Williams
Board Representative	Yvette Eannazzo
District Safety Representative	Melissa Williams
Technical Assistance	Jeffrey Olender

The members of the District Emergency Response Team are below

MEMBER	ROLE
Marc P. Baiocco, Ed.D.	Incident Commander
Diane Caperna	Documentation
Joseph Engelhardt	Safety Officer
Marc P. Baiocco, Ed.D.	Public Information Officer
Andrea Hamilton, Ed.D.	Mental Health Team Leader
Linda Carlin	Staff Deployment/Services
Jeffrey Olender	Parental Info./Reunification
Linda Carlin	Finance/Facilities
Mary Beth Swansen	Transportation
Nancy Venuti-Cordero	Medical Team Leader
Linda Carlin	Process Observer/ Back-up Incident Commander

CONCEPT OF OPERATIONS

- The District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plans. Due to the confidential nature of the Building-level Emergency Response Plans, all detailed protocols will be housed in them. To insure continuity of response throughout the district, representatives from the building teams serve on the district team to further enhance communications between all teams and uniformity of response.
- In developing the district plan, we chose a cross-section of the school community to be part of the team. A needs assessment was performed that included, data on discipline, local hazards, proximity to potential threats from outside, and weather related emergencies. In addition, we reviewed previous district plans as well as surveying plans from other districts.
- In the event of an emergency or violent incident, the initial response to all emergencies at the individual school will be by the School Emergency Response Team. In the event of an emergency, communications protocols are established as follows:
 - The Building Emergency Response Team is activated to assess the emergency and implement appropriate response strategies.
 - The Principal/Incident Commander or their designee will notify the Superintendent and apprise them of the situation.
 - The Superintendent will notify the members of the District Emergency Response Team and other designated officials as deemed necessary.
 - Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
 - The Principal/Incident Commander may request the assistance of the Superintendent and the District Emergency Response Team in notifying outside agencies for additional assistance.
 - These agencies include, but are not limited to the local police, County Sheriff's Department, New York State Police, 911, and County Office of Emergency Management.
 - Response efforts may be supplemented by available county and state resources through existing protocols described in the contact processes included in the District's Emergency Response Plan.

PLAN REVIEW AND PUBLIC COMMENT

The designated Chief Emergency Officer for the Elmsford UFSD is the Superintendent of Schools. The CEO's role may include the following activities:

- Coordination of the communication between school staff, law enforcement, and other first responders.
- Lead the efforts of the District-wide School Safety Team in the completion and yearly update of the District-wide School Safety Plan and the coordination of the District Wide plan with the building level emergency response plans.
- Ensure staff understanding of the District-wide School Safety Plan.
- Ensure the completion and yearly update of building level emergency response plans for each school building.
- Assist in the selection of security related technology and development of procedures for the use of such technology.
- Coordinate appropriate safety, security, and emergency training for district and school staff, including required training in the emergency response plan.
- Ensure the conduct of required evacuation and lock-down drills in all district buildings as required by Education Law section 807.
- Ensure the completion and yearly update of Building-level Emergency Response plans by the dates designated by the commissioner.
- This plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on or before September 1 of each year. A copy of this plan will be available at the District Office, and on our District website.
- Pursuant to Commissioner's Regulation 155.17 (e) (3), this plan will be made available for public comment 30 days prior to its adoption.
 - The District-wide Safety Plan was adopted by the School Board following a public hearing that provided for the participation of school personnel, parents, students, and any other interested parties.
 - The plan must be formally adopted by the Board of Education annually.
- While linked to the District-wide School Safety Plan, **Building-level Emergency Response Plans shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.**
- The Building-level Emergency Response Plans were adopted by the School Board, but any discussion by the Board is in Executive Session.

- Full copies of the District-wide Safety Plan and any amendments will be posted to the district web site within 30 days of adoption. The URL for this site will be submitted to NYSED before October 1 of each school year.
- Building-level Emergency Response Plans will be submitted to the NYS Police via the NYSED business portal before October 15 of the 2019-20 school year and by October 1 every year thereafter. They will be shared to appropriate local law enforcement in hard copy.

SECTION II: RISK PREVENTION AND INTERVENTION

IDENTIFICATION OF SITES OF POTENTIAL EMERGENCY

- Each Building Emergency Response Team will identify and locate hazardous sites and areas of potential emergencies in and around their building. This review shall be performed during the annual review of the plans.
- The locations of these hazards are listed in each Building-level Emergency Response Plan and placed on building maps supplied to the Elmsford Police Department, Elmsford Fire Department, EMS, and district personnel.
- Potentially dangerous sites will be checked regularly and inspected by safety personnel annually. The list of sites will be added to or modified based on current conditions.
- Building Emergency Response plans will be modified by Building Emergency Response Team members, as needed.
- Plans and procedures for the following types of emergency response are to be included in all Building-level Emergency Response Plans where appropriate and include but are not limited to: kidnapping, bomb threats, hostage taking, intrusions, and active assailant.

PROTECTIVE ACTION OPTIONS

District-wide Emergency - the responsibility for declaring a District-wide emergency shall rest with the Superintendent or their designee.

Individual buildings - the responsibility for declaring a building-wide emergency shall rest with the principal or their designee.

Summaries of the protective action options are found below. Detailed plans associated with procedures for each school building are maintained in each Building Level Emergency Response Plan.

School Cancellation/Early Dismissal/Delayed Opening

School cancellation will be used when information regarding a potential emergency is received with enough lead-time to alert all staff and students. Examples include events such as weather-related incidents or utility failures. The Superintendent of Schools determines the need for school cancellation, a delayed opening, or an early dismissal.

Parents/guardians will be notified using the emergency contact system Blackboard Connect (Robo-call). This system will also be used if an emergency takes place during the school day.

Early dismissal will be used when school is in session and there is time to return staff and students to their homes before the expected emergency occurs. The District Superintendent or his/her designee activates early dismissal.

Shelter in Place

Suitable for a variety of reasons, shelter in place is used in response to a situation outside of the building such as a weather emergency, a chemical spill or other environmental hazard. The Building Principal/Incident Commander or their designee will activate the shelter in place. Locations for specific sheltering sites are maintained in the Building Level Emergency Response Plan.

Hold in Place

Suitable for a variety of responses, hold in place offers the ability to isolate and control the movement and/or to relocate building occupants by rooms, halls, or areas to other parts of the building determined to be safe. In addition, it can be used as a precautionary measure prior to building evacuation. The Building Principal/Incident Commander or their designee will activate the hold in place annex.

Evacuation

Evacuation/relocation will be used when school is in session and it has been determined that an occupied building or location does not provide a safe environment for staff and students. The Building Principal/Incident Commander or their designee usually activates an evacuation. In case of fire or large chemical spill, any staff member who becomes aware of the issue may activate the evacuation procedures.

Lockout

In response to incidents of actual or potential threat from outside the building, a lockout may be initiated. The nature of the incident will determine if 911 should be called. For example, local law enforcement may contact school officials to advise them of a suspected fugitive in the immediate area of the school building. If a wild animal, such as a bear or raccoon that is acting strangely, were to wander onto school grounds, school officials could initiate a lockout and contact police. Any staff member who becomes aware of a threat outside the school may activate the lockout annex.

Lockdown

In response to incidents of actual violence, a lockdown may be initiated, if it is determined that a lockdown is necessary. Any staff member who becomes aware of an immediate threat of violence in or around the school is authorized to activate the lockdown annex.

Response protocols to specific emergencies will vary but usually will include the following:

- Implementation of the Incident Command System
- Identification of decision makers
- Plans to safeguard staff and students
- Procedures to provide transportation, if necessary
- Procedures to notify parents
- Procedures to notify media
- Debriefing procedures

IMPLEMENTATION OF SCHOOL SECURITY

- The Elmsford Union Free School District requires all staff members to have in their possession at all times District-issued photo identification badges.
 - Identification must be visibly worn during all special events such as, but not limited to Awards Assemblies, Book Fair days, and Moving-Up Exercises.
 - Identification must be worn by all staff members during emergencies, during emergency drills, and when supervising students during outdoor recess and on field trips.
- The Elmsford Union Free School District will, in all buildings, limit visitor access and use single point of entry system.

- All doors, in each building, are locked, except at times designated by the Building Safety Teams.
- All single point of entry entrances will be monitored.
- Visitors (including parents)
 - Will be recorded, verified and issued an identification pass.
 - Are required to wear the identification pass at all times.
 - Access is limited to the location designated on the visitor's pass.
 - Visitors without the identification pass will be directed to the Main Office by all staff.
 - Visitors will be escorted whenever possible.
- The District Safety Team will educate students, staff and parents about the importance of school safety.
- The District will develop and operate reporting, referral and counseling procedures designed to identify and work with potentially aggressive and violent students.
- The District will continue to investigate security devices and strategies to make schools as safe as possible.
- The District has developed procedures for anonymous reporting of threats of violence. Students have access to Anonymous Alerts.
- All school employees are subject to fingerprinting and security screening by state law.

Description of duties of hall monitors and other school safety personnel:

The campus monitor(s) report to the building administrator and may perform the duties as listed below:

- Patrols assigned area on foot to ensure personal, building, and equipment security
- Examine doors, windows, and gates to ensure security; monitors closed buildings for unauthorized persons and/or suspicious activities
- Informs and warns violators of rule infractions, such as loitering, smoking, or carrying forbidden articles
- Provides escort services for visitors, students, staff, and faculty, as necessary; provides other public assistance, such as lockout services and routine information

- Watches for and reports irregularities, such as security breaches, facility and safety hazards, and emergency situations; contacts emergency responders, such as police, fire, and/or ambulance personnel, as required.
- Remains alert for the presence of unauthorized persons and/or security code violators; approaches suspicious persons and/or notifies police as appropriate; may confront and/or detain violators, as required, until police arrive
- Patrols and monitors assigned parking areas to provide public security and assistance
- Assist with bus arrival/dismissal
- Assist with traffic control as needed

TRAINING, DRILLS AND EXERCISES

- Section 807 of the Education Law mandates that pupils must receive instruction on how to exit the building in the shortest possible time without confusion or panic. The instruction must be in the form of drills or rapid dismissals and must include a minimum of 8 evacuation drills each school year.
- Each building must include 4 lockdown drills each school year.
- 8 NYCRR Section 155.17(e)(3) - each building level emergency response plan shall be tested including sheltering and early dismissal (no earlier than 15 minutes before normal dismissal).
- The district will provide multi-hazard school training for staff and students annually under the direction of the building principal. All required staff training provided by the District will be completed annually before September 15.
- Training and information will be provided to staff through video or trainers at the beginning of each school year. Instruction may include, but is not limited to blood-borne pathogens, hazardous materials, HIV and other associated health risks.
- Drills and exercises to test components of the emergency response plan, will be developed by the District School Safety Team. Exercises will be planned in coordination with local and country emergency responders and preparedness officials.
- Individual schools will keep a record of building drills and report this information annually to the District Safety Team for review.

TYPE	FREQUENCY	AGENCY INVOLVED	EFFECTIVE MEASURE
Evacuation	8	Fire/EMT	Time/Attendance
Lockout	2	Police	Time/Police Feedback
Lockdown	4	Police	Time/Police Feedback
Off Site Evacuation	Periodic	Police / Transportation	Time/Police Feedback Parental Reunification
Sheltering (on and off-site)	Periodic	Student/Staff	Response Time
Parent Notification	As needed	School/Parents	Response Time Parent Feedback
Team Table Top Practices	As needed		
Early Dismissal	Annually	District/Schools/Parents	

VITAL EDUCATIONAL INFORMATION

Due to the public nature of the District-wide Safety Plan, the detailed vital educational information is maintained within the Building-level Emergency Response Plans.

PREVENTION AND INTERVENTION STRATEGIES

Policies and procedures for the dissemination of informative materials regarding the early detection of potentially violent behaviors, including but not limited to the following.

- It is the districts responsibility to provide information about student and school safety to all students, staff, parents and community members.
- Informative materials about early detection of potentially violent behaviors and dangerous situations will be disseminated to students, staff, parents, and community through a variety of methods. These may include student curricula and workshops, staff training seminars, pamphlets, newsletters and other publications, public seminars.

- The District will provide training for school personnel on a regular basis. Training may include individual and group de-escalation techniques, non-violent conflict resolution skills, and mediation. Training will be made available during conference days, summer, and after school seminars.
- Collaborative agreements with law enforcement officials have been and are designed to de-escalate potentially violent situations.
- Mediation services are available at all buildings.
- Non-violent conflict resolution training programs are available.

Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents, include the following.

- Youth-run programs,
- Peer mediation,
- Conflict resolution,
- Creating a forum or designating a mentor for students who are at-risk.

Each school shall identify and offer to students programs geared toward prevention and intervention strategies.

The District has developed and will continue to develop programs that encourage student-to-student and student-to-staff communication in each school such as:

- Character Education Meetings (AEG and AHHS)
- Leader in Me (District-wide)
- Town Hall Meetings (AHHS)
- Cyberbullying Lessons (AEG and AHHS)
- Small group discussions (AHHS)
- Class Presentations (AEG and AHHS)

REQUIRED COMPONENTS OF BUILDING SAFETY

- Building Safety Team
- Building Emergency Response Team
- Evacuation procedures with and without transportation
- Drills: Lockout, Lockdown, Shelter-in-place

- Building Medical and Mental Health Response Team
- Building Post-Incident Response Team
- Listing of emergency equipment available
- Listing of Medical Supplies
- Listing of Communication Devices
- Identification of the officials authorized to make decisions (Chain of Command)

District policy authorizes Marc Baiocco to act for the District and if Marc Baiocco is unable to be reached, the responsibility and authority to act for the District shall fall to Linda Carlin. If, for any reason, Linda Carlin cannot be reached, the responsibility and authority to act on behalf of the District shall fall first to Jeffrey Olender, and then to Jo-Anne Dobbins.

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

IMPLIED OR DIRECT THREATS OF VIOLENCE

Policies and procedures for responding to implied or direct threats of violence by students, teachers, other school personnel and visitors to the school.

- Reporting of threats of violence to school authorities.
 - Students are required to inform school staff about any indirect or direct threat of violence to themselves, others or property.
 - Staff are required to inform administration of any direct or indirect threat of violence to students, themselves, others or property.
 - Parents and visitors are encouraged to tell school staff about any indirect or direct threats of violence towards students, themselves, others or property.
 - Students, staff, parents and others will be educated about the importance of reporting threats and the procedures of reporting.
- Investigating threats of violence.
 - The building administrator will investigate reported threats of violence and will make the determination of disciplinary measures consistent with the Code of Conduct.

- Serious acts will require the involvement of police personnel. (violent offenses in accordance with SAVE requirements).
- Chronic offenders may require a behavior intervention plan, close monitoring, and police involvement.
- Threats placing students, staff, and others in imminent danger require an immediate call to the police.
- School administrators may conduct a building and/or classroom lockdown, and/or if necessary, an evacuation.
- Reporting Incidents.
 - School administrators must keep record of serious threats and acts of violence and report them annually to the state.
 - Incidents of violence, serious threats, intimidation etc. may require involvement of the police.
 - District and building administrators are authorized to call the police to respond to the threat or acts of violence.
- Means in which staff, students and parents are informed about threats of violence:
 - Staff will be informed via a written confidential memo.
 - Parents and students will be informed in writing in a timely manner.
 - Parents will be informed via telephone in a timely manner if their child is directly involved in a threat of violence.

ACTS OF VIOLENCE

Policies and procedures for responding to acts of violence by students, teachers, other school personnel and visitors to the school, including consideration of zero-tolerance policies for school violence. The district has developed the following safety and security procedures to protect students, staff and visitors from acts of violence.

- Reporting acts of violence to school authorities.
 - Students are required to inform school staff about acts of violence toward themselves, others and property.
 - Staff are required to inform administration of any act of violence to students, themselves, others or property.
 - Parents and visitors are encouraged to tell staff about any acts of violence toward students, themselves, others or property.

- Students, staff, parents and others will be educated about the importance of reporting acts of violence and the procedures of reporting these acts.
- Investigating acts of violence.
 - The building administrator will investigate reported acts of violence and will make the determination of disciplinary measures consistent with the Code of Conduct.
 - Serious acts will require the involvement of police personnel. (Violent offenses according to the SAVE requirements).
 - Chronic offenders may require a behavior intervention plan, close monitoring, and police involvement.
 - Acts of violence placing students & staff in imminent danger require an immediate call to the police.
- Addressing Violent Individuals.
 - Aggressively dangerous and violent students should be restrained only by qualified staff. Police should be called to remove the student.
 - Violent adults are to be reported immediately, the authorities called and only removed by police.
 - Students and staff should be in lockdown mode when violent people are in the school.
- Reporting Incidents
 - School administrators must keep a record of serious threats and acts of violence and report them annually to the state.
 - Incidents of violence, serious threats, intimidation etc. may require involvement of police.
 - District and building administrators are authorized to call police to respond to the threat or act of violence.

Our policy is to analyze each incident individually. The District policy and procedure for reporting violence to police is included in the District Code of Conduct. If we are unable to de-escalate a violent incident or if laws are violated, we contact local agencies for support. The building administrator or their designee may contact the law enforcement agencies via 911.

- The building principal or his/her designee will evaluate each incident, consult with the superintendent and report the incident to the state or local police if necessary.
- The police agencies serving our area are:

Agency	Phone Number
Elmsford Police Department	914-592-8383
Westchester County Police	914-741-4400
New York State Police	914-769-2600

SECTION IV: EXTERNAL COMMUNICATIONS

When appropriate, we will contact other agencies regarding potential disasters, tragedies or extreme acts of violence. We have automatic contact via e-mail, fax, or telephone to educational agencies (BOCES), governmental groups, law enforcement, emergency management, and local media.

- We have internal communications capability via e-mail, Blackboard Connect (robo-calls) and intercom for staff. We have cell phones available for administrative personnel.
- Blackboard Connect will be used to communicate with parents when appropriate.
- The Fleet weather Alerts and NOA (Weather Emergency) is monitored in the Central Office. Building administrators will contact immediately in the event of weather-related emergencies.

Description of the arrangements for obtaining assistance during emergencies from emergency service organizations and local government agencies.

- The Elmsford Union Free School District has worked closely with local emergency services agencies for support and assistance during emergencies.
 - When possible we will have included their representatives on our safety planning teams
 - The district will provided them with pertinent information (ex. Building maps)
 - Included their personnel in planning and implementing safety-related drills.

- Providers have given approval to The Elmsford Union Free School District to rely on local personnel, resources and facilities in emergencies.
- Our plans provides for accessing emergency mental health services in the event of an emergency or violent incident from SWBOCES and other county, regional, and private mental health agencies.
- For Fire and Medical Emergencies, 911 will be called.
- For violent acts, the district protocol is to notify the law enforcement immediately via 911.
 - The primary responsibility for these calls is the building principal or their designee. A call is then made to the superintendent who has the responsibility to notify other key officials.

Department	Name	Phone Number
Elmsford Fire Dept.	Chief Eugene Malone	914-592-6555
Elmsford Police Dept.	Commissioner Stephen Foster	914-592-8383
Elmsford EMS	Police Department	914-592-8383

The Elmsford Union Free School District will notify other schools within our jurisdiction about potential or existing emergencies that may affect them by telephone, e-mail and courier when necessary. This will include any district to which we transport our students. The Superintendent or his designee shall inform all educational agencies within the Elmsford System boundaries of potential, impending or existing disasters.

The list of educational institutions located within the district, or which Elmsford residents attend, as well as local preschools, including the school population and staff numbers, their transportation needs, phone numbers of key officials of each school updated annually.

APPENDIX 1 DISTRICT CONTACTS

SCHOOLS:	CONTACT	PHONE
CARL L. DIXSON PRIMARY SCHOOL	Mr. Jeffrey Olender, Principal	914-592-2092
ALICE E. GRADY ELEMENTARY SCHOOL	Dr. Andrea C. Hamilton, Principal	914-592-8962
ALEXANDER HAMILTON JR/SR HIGH SCHOOL	Mr. Joseph Engelhardt, Principal Mrs. Jessica Maracallo, Assistant Principal	914-592-7311 914-592-6349
SPECIAL EDUCATION OFFICE	Ms. Jo-Anne Dobbins, Director of Special Education Pupil Personnel Services	914-592-3758
DISTRICT OFFICES	Dr. Marc P. Baiocco, Superintendent	914-592-6632
DIRECTOR OF SCHOOL FACILITIES, OPERATIONS AND MAINTENANCE	Ms. Linda Carlin, Assistant Superintendent of Finance & Operations	914-592-2276
TECHNICAL ASSISTANCE	Mr. Jeffrey Olender, Director of Technology & Certified Staff	914-592-3758

APPENDIX 2 KEY PERSONNEL

TITLE	NAME
SUPERINTENDENT	Marc P. Baiocco, Ed.D.
ASSISTANT SUPERINTENDENT FOR FINACE & OPEARTIONS	Linda Carlin
DIRECTOR OF TECHNOLOGY & CERTIFIED STAFF	Jeffrey Olender
DIRECTOR OF SPECIAL EDUCATION & PPS	Jo-Anne Dobbins
H.S. PRINCIPAL	Joseph Engelhardt
ELEMENTARY SCHOOL PRINCIPAL	Andrea C. Hamilton, Ed.D.
PRIMARY SCHOOL PRINCIPAL	Jeffrey Olender
EMERGENCY MANAGEMENT COORDINATOR	Andrea Hamilton, Ed.D.

District Chain of Command

District policy authorizes Marc Baiocco to act for the District and if Marc Baiocco is unavailable, the responsibility and authority to act for the District shall fall to Linda Carlin. If, for any reason, Linda Carlin cannot be reached, the responsibility and authority to act on behalf of the District shall fall first to Jeffrey Olender, and then to Jo-Anne Dobbins.

APPENDIX 3 LOCAL, NON-DISTRICT SCHOOLS

SCHOOL	CONTACT	PHONE
Our Lady of Mt. Carmel	Sr. Mary Stephen	914-592-7575

APPENDIX 4 COMMUNITY EMERGENCY PROVIDERS/GOVERNMENT OFFICIALS

COMMUNITY	CONTACT	PHONE
Westchester County Police		914-741-4400
New York State Police		914-769-2600
Elmsford Fire Department	Chief Eugene Malone	914-592-6555
Elmsford Police Dept.	Chief Thomas Proscia	914-592-8383
Elmsford EMS	Police Department	914-592-8383
COUNTY EMG. MANG. OFF.	Commissioner John Cullen	914-231-1851
SW BOCES Emergency Management		914-345-8500

APPENDIX 5 LIST OF POLICY REFERENCES

Policy Description	Number
Visitor policy	
Code of Conduct	5300
Weapons on Campus	
Violence and Disruptive Incidents	5710
Safety and Security	8110
Safety Plan	8130
Surveillance Cameras	
Safety Conditions and Programs	
Bomb Threats and Evacuation Drills	
Disaster Planning	8631
Prevention Instruction	
Emergency Preparedness	
Civility and Violence Prevention	